

WIN AIRFREIGHT 'WEB' USER GUIDE

Version 1.3

The screenshot displays the WIN Airfreight Dashboard interface. At the top, there is a navigation bar with the WIN logo, a search bar, and a 'Range:' dropdown. On the right side of the top bar, there are three buttons: '1 EWS', 'New Booking', and 'New Master'. The 'New Master' button is highlighted with a red box. Below the top bar is a sidebar on the left with a 'Filter' section. The main area contains a grid of booking cards, each representing a booking or an AWB. Each card includes an airline logo, flight number, origin/destination, status, and actions like 'House Sent', 'House Draft', 'House Updated', 'House Finalized', 'Shipment Accepted', and 'Acknowledged'. The cards are color-coded: blue for 'Draft', green for 'DLV', and dark blue for 'Cancelled'. A pagination bar at the bottom right shows page numbers 1 through 10.

- Once you have logged into your WIN account and have proceeded to the Airfreight tab, you will see your company's WIN Airfreight Dashboard
- Each box represents a booking or an AWB and is color coded according to its status
- You may filter results on the left hand side
- To create a new AWB, choose the 'New Master' button on the top right screen

General

e-AWB Airline * AWB Number *

E-freight with accompanying paper documents
 E-freight with NO accompanying paper documents

Parties

Shipper * Consignee *

Shipper's Account Number Consignee's Account Number

Issuing Carrier's Agent * Notify Party

MACK Air _ Freight Logistics (Export A)
 ABC HOUSE, 3rd - 4th FLOOR NO.4,
 PLOENCHIT RD Bangkok,

IATA/CASS Number Agent's Acct. Number Notify Party Account Number

3532477/0001

Routing

From Airport	To Airport	By Airline	Flight	Date

Accounting Information

+ Add Accounting Info

Shipment Reference Information

Shipment Reference Number

Optional Shipping Information

Charges Declaration

Currency * CHGS Code *

THB

Value For Carriage Value For Customs

Wt/Val * Amount of Insurance

PPD COLL

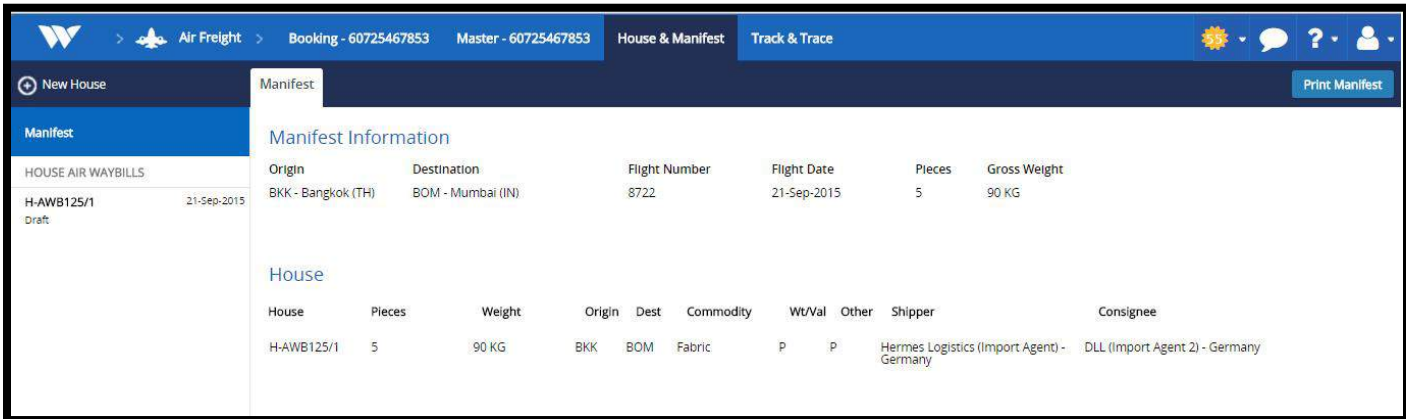
Other * PPD COLL

Handling Information

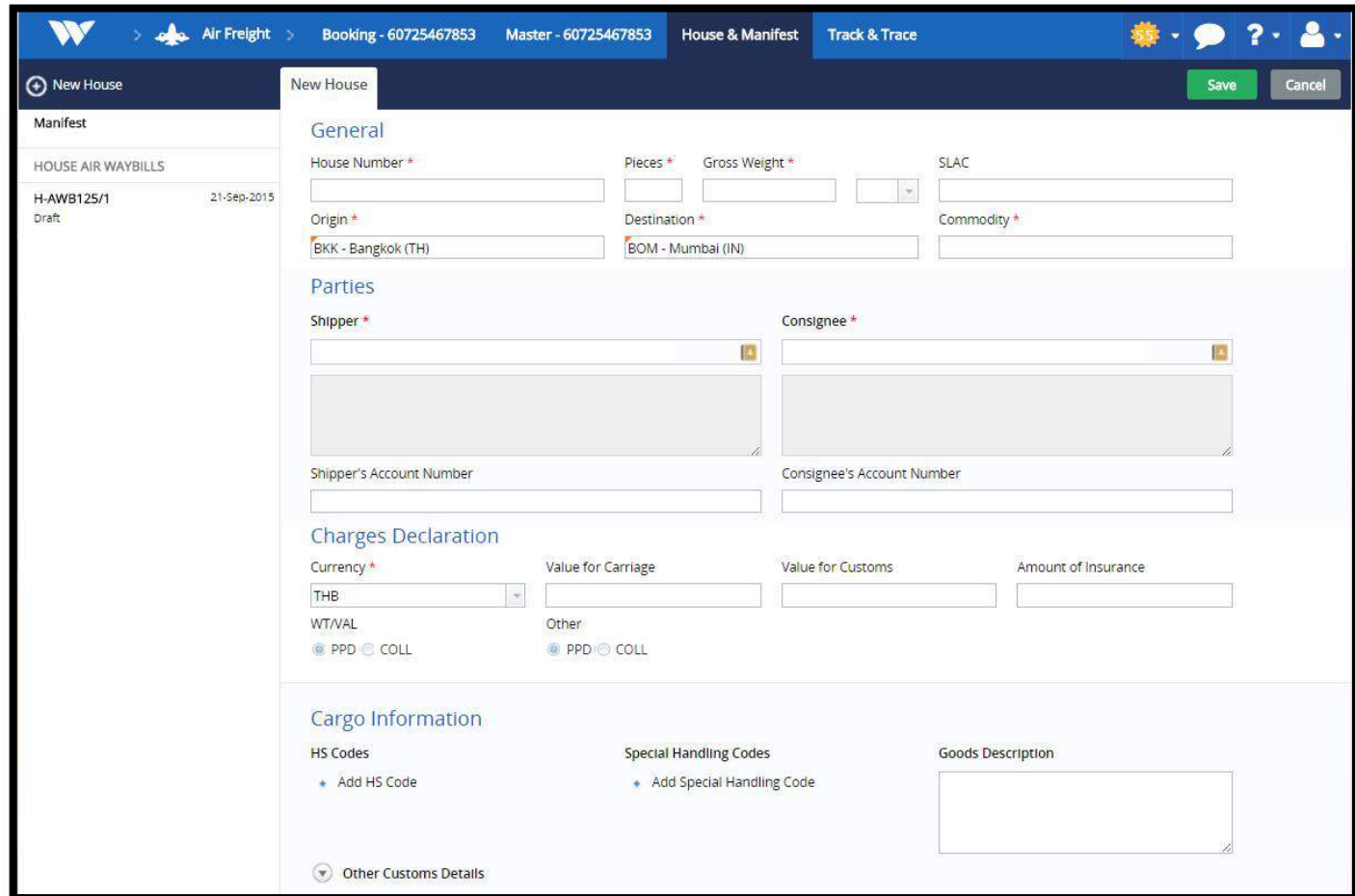
Special Service Information Other Service Information SCI Special Handling Codes

+ Add SHC

- Fill in the details of your master
- If you have the permission from you airline to make e-AWB shipments, make sure to tick the e-AWB button on the topmost left hand side
- Use the address book to save time – Once an address has been saved in the address book, you can use the address across all WIN connected airlines
- *The screen has been modified for user guide purposes*



- Once the master has been saved a new 'House & Manifest' will appear, click on it to access your manifest
- Click 'New House' on your top left screen to add houses



- Fill in the details of your house and click save on your topmost right hand corner
- *The screen has been modified for user guide purposes*

STATUS: Shipment Accepted ▾

DLV Consignment Delivered to Agent/Consignee 17:40
7 pcs 58KG 10-Mar-2014
[view track and trace](#)

General

e-AWB Airline * AC - Air Canada AWB Number * 014 33244072

- Once the Manifest has been sent, the color of the card on the WIN Airfreight dashboard will change
- When the card is clicked (above image), you have options to **duplicate, print the master or cargo receipt** and **'Get Data'**. 'Get Data' feature is a special feature that provides complete manifest data with statuses in JSON/XML formats

DLV Consignment Delivered to Agent/Consignee 17:40
7 pcs 58KG 10-Mar-2014
[more details](#)

NFD Agent or Consignee Notified 18:10
7 pcs 58KG 09-Mar-2014
[more details](#)

AWD Arrival documents delivered to consignee 17:44
7 pcs 58KG 09-Mar-2014
[more details](#)

RCF Goods received from flight AC031 20:23
7 pcs 58KG 08-Mar-2014
[more details](#)

DEP Consignment departed AC031 07-Mar-2014
7 pcs 58KG
[more details](#)

BGD Goods booked on flight AC031
7 pcs 58KG

RCS Ready for Carriage 15:26
7 pcs 58KG 06-Mar-2014
[show less details](#)
Received From: STEPHANIE CLAVEL

PEK

YYZ

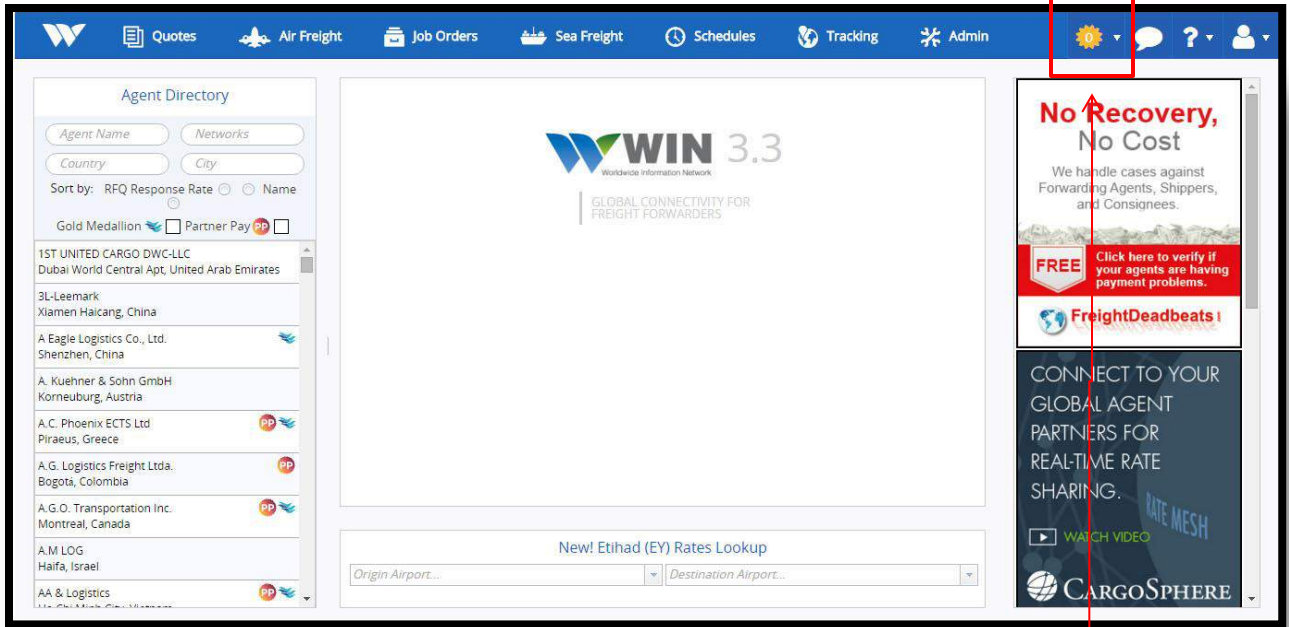
YUL

AC031

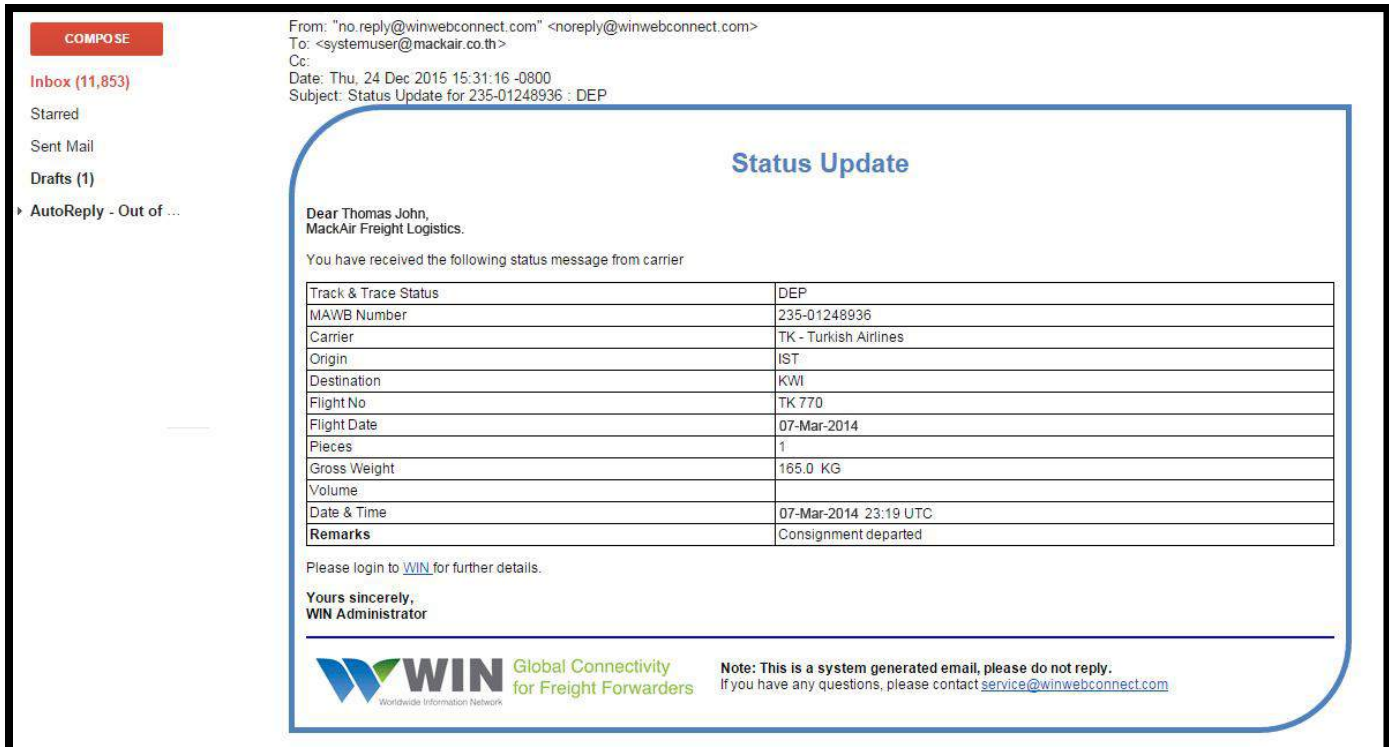
Dates & Times shown are in the local timezone of the respective port.

- Click on the 'Track & Trace' tab to view full Track & Trace details of the shipment

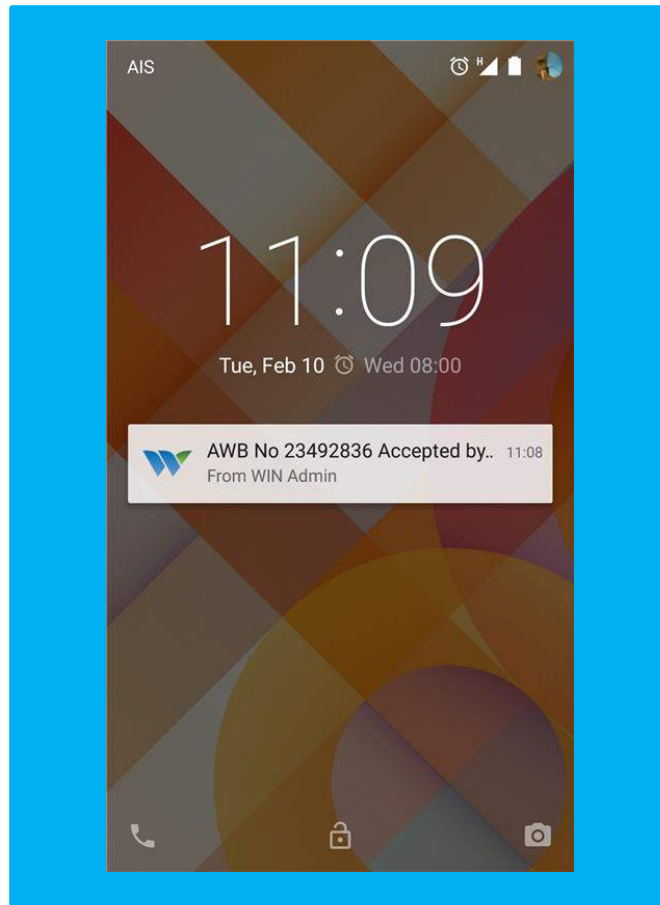
• END



- Click here to access new Notifications for Airfreight on Web



- WIN Airfreight email notifications



- WIN Airfreight for Mobile (Available on iOS and Android)

Function	FSU Code	IATA Explanation	WIN - Short Description
FWB/FHL	RCS	Consignment physically received from a shipper or an agent	Shipment Received
	RCT	Consignment received from another airline	Shipment Received from Other Airline
	RCF	Consignment physically received from a given flight or surface transport of the given airline	Shipment Received from Other Airline
	BKD	Consignment booked on a specific flight.	Shipment Booked
	MAN	Consignment manifested on a specific flight	Shipment Manifested
	DEP	Consignment departed on a specific flight	Shipment Departed
	PRE	Consignment prepared for loading.	Shipment Loaded
	TRM	Consignment which is to be transferred to another airline	Shipment to be Transferred
	TFD	Consignment which has been transferred to another airline.	Shipment Transferred
	NFD	Consignment where consignee or his agent has been informed of its arrival at destination	Consignee Notified
	AWD	Consignment where arrival documents have been delivered to the consignee or his agent	Documents delivered to Consignee
	CCD	Consignment cleared by Customs	Customs Cleared
	DLV	Consignment delivered to consignee or his agent	Shipment Delivered
	DIS	Consignment with a discrepancy	Shipment with Discrepancy
	AWR	The arrival documentation has been physically received from a scheduled flight at this location	Documents Received
	ARR	The consignment has arrived on a scheduled flight at this location	Shipment Arrived
	DDL	The consignment has been physically delivered to the consignee's door on this date at this location	Shipment Delivered to Consignee's Door
	CRC	The consignment has been reported to the Customs authorities on this date at this location	Shipment Reported to Customs
	TGC	The consignment has been transferred to Customs/Government control	Shipment Transferred to Customs
	FOH	The consignment is on hand on this date at this location pending "ready for carriage" termination	Shipment on Hold
Bookings	DOC	Documents Received by Handling Party	Documents Received by Agent
	FMA	Acceptance of Airways bill	Accepted
	FNA	Rejection of Airway bill	Rejected
	FMA	Booking Accepted by Airline	Acknowledged
	FNA	Booking Rejected by Airline	Rejected
	FFA	Acknowledged by Airline	Acknowledged
	BKD	Booking Confirmed by Airline	Booked